Upgraded PeopleAdmin Home Page FAQs

What is the benefit of this new landing page?

The upgraded landing page will incorporate an easy to use inbox from which you can access your action items without having to change your user group. These action items will also include search committee tasks under the postings tab—you will be able to filter and sort the inbox for even easier access to what matters most.

What can I see and access from this new inbox?

You will be able to see all of your action items, including those assigned to you as a search committee member (under the postings tab). You will also notice a few added fields to help you better find and prioritize your work, including the department and days in current workflow state. You will be able to access and take action on any action item without having to manually change your user group.

What are the different widgets on the home page?

There are a handful of simple data visualizations (or "widgets") on the new home page. These will answer questions like, "How many postings were filled in the last 30 days?" for an administrator or "How long are things sitting in my inbox on average?" for an approver. These "widgets" are customized data (related to your user role) with different visualizations for administrators, applicant reviewers, and approvers.

Where does the data in the widgets come from?

This data comes directly from your PeopleAdmin talent management solution.

PeopleAdmin

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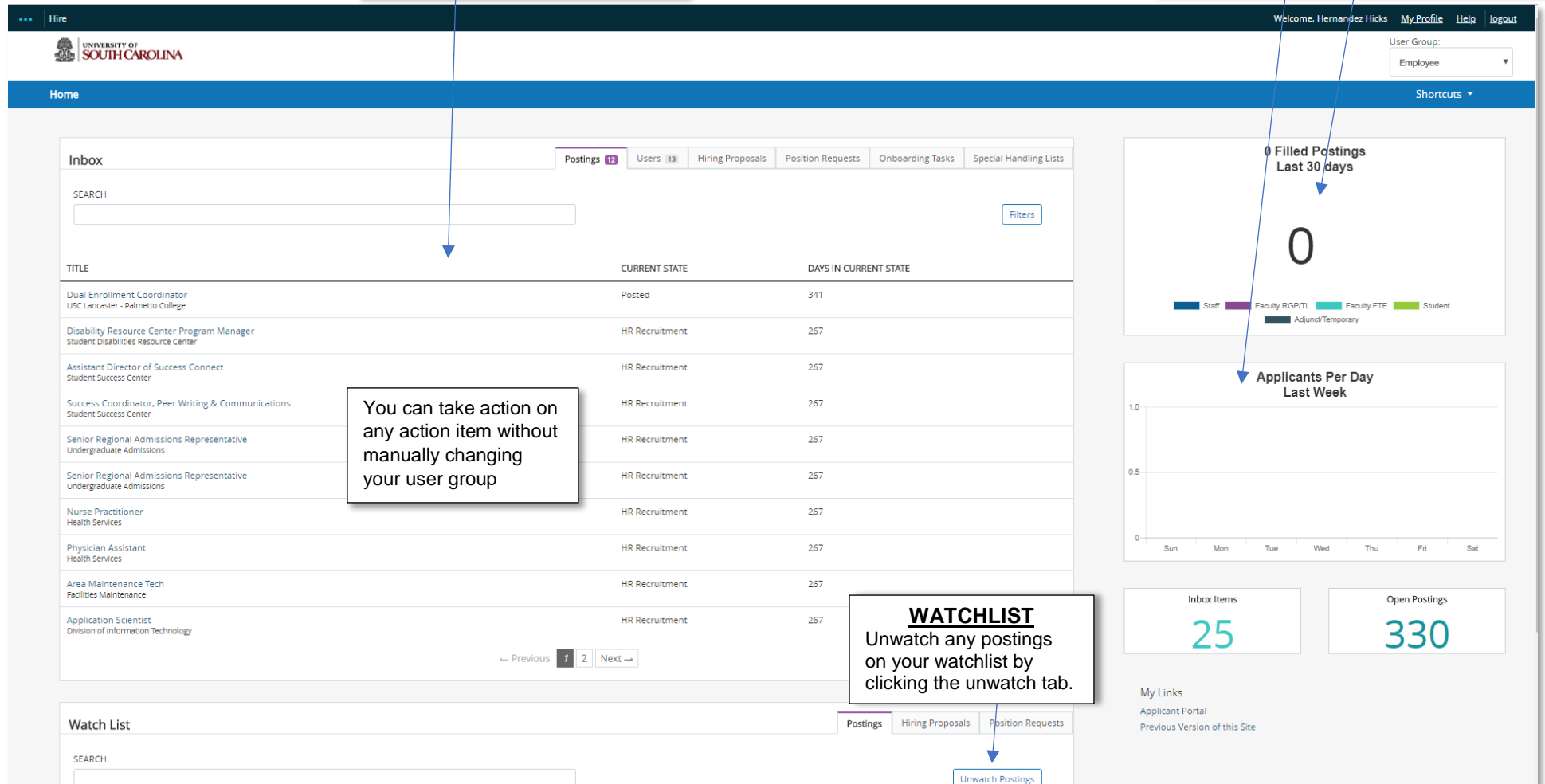
University of SOUTH CAROLINA
Human Resources

What will it look like?

INBOX
All action items at their current state and day in their current state.

WIDGETS
Simple data visualizations that are data based for Administrators, Applicant Reviewers, and Approvers
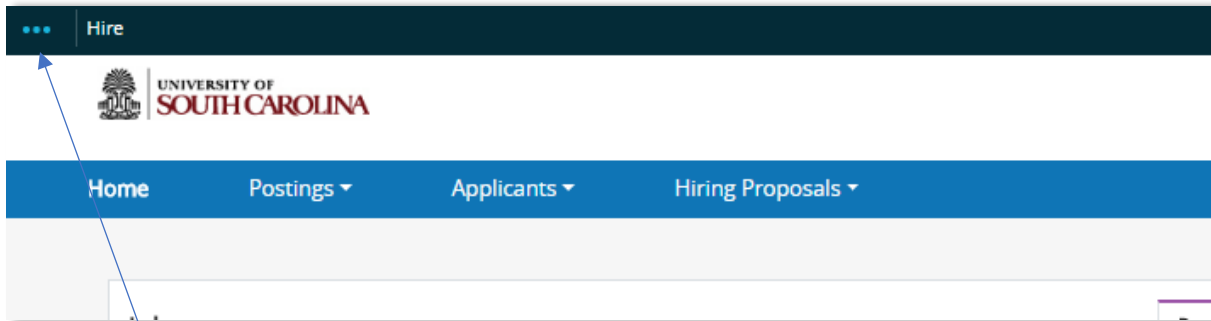

Hire

Welcome, Hernandez Hicks   My Profile   Help   logout

UNIVERSITY OF SOUTH CAROLINA

User Group:
Employee ▼

Home   Shortcuts ▾

Inbox

Postings **12** | Users **13** | Hiring Proposals | Position Requests | Onboarding Tasks | Special Handling Lists

SEARCH

[   ]   [Filters]

TITLE	CURRENT STATE	DAYS IN CURRENT STATE
Dual Enrollment Coordinator — USC Lancaster - Palmetto College	Posted	341
Disability Resource Center Program Manager — Student Disabilities Resource Center	HR Recruitment	267
Assistant Director of Success Connect — Student Success Center	HR Recruitment	267
Success Coordinator, Peer Writing & Communications — Student Success Center	HR Recruitment	267
Senior Regional Admissions Representative — Undergraduate Admissions	HR Recruitment	267
Senior Regional Admissions Representative — Undergraduate Admissions	HR Recruitment	267
Nurse Practitioner — Health Services	HR Recruitment	267
Physician Assistant — Health Services	HR Recruitment	267
Area Maintenance Tech — Facilities Maintenance	HR Recruitment	267
Application Scientist — Division of Information Technology	HR Recruitment	267

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You can take action on any action item without manually changing your user group

Watch List

Postings | Hiring Proposals | Position Requests

SEARCH

[   ]   [Unwatch Postings]

0 Filled Postings
Last 30 days

0

█ Staff   █ Faculty RGP/TL   █ Faculty FTE   █ Student
█ Adjunct/Temporary

Applicants Per Day
Last Week

1.0

0.5

0
Sun Mon Tue Wed Thu Fri Sat

Inbox Items	Open Postings
25	**330**

My Links
Applicant Portal
Previous Version of this Site

WATCHLIST
Unwatch any postings on your watchlist by clicking the unwatch tab.

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Modules
Click here to toggle through the individual modules

Modules

The module labels have been changed:

Hire: previously Applicant Tracking

Positions: previously Position Management

Onboard: no change

Admin