PIVOTAL POSITION SUCCESSION PLAN

Identifying current succession plans for all pivotal positions

Return completed form to successn@mailbox.sc.edu or house internally. Subject to periodic review and audit by the Office of Audit and Advisory Services.

Division/ College		Planner		Date	

Pivotal Position	Name of Incumbent	Estimated Departure Date (if any)	Name(s) of Candidate(s) Identified for Potential *Shot Term (ST) Backup, Long Term (LT) Fill (or both) Internal (Int.) to UofSC, or External (Etc.)*	ST LT Both	Int. Ext.

Track Major Action Items to Ensure Development of Potential Succession Candidates				
Action Item	For Candidate Name	Assigned To Manage (self/other)	Deadline	Completed

Evaluate ongoing for changes in time to departure, successor availability and development schedule and organizational needs that may affect succession planning.